



Dear parent/guardian,

Rosanna Primary School is looking forward to another great year of teaching and learning and would like to advise you of Rosanna Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to continue to provide a differentiated curriculum that responds to the learning of all students, provide essential learning resources to students, renew and enhance the provision of digital technology including robotics throughout the school, improve assessment practices to ensure teaching is targeted to a student's next learning step, a STEM Garden as focus for practical exploration of mathematics and upgrade the landscaping in the lower playground.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Financial Support for Families

Rosanna Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools' Relief – Prep students who receive CESF are also able to receive support for school uniforms from State Schools' Relief.
- Personalised payment plans for extra curricular.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Kim Brydson-Dixon, Business Manager Ph: 03 9457 2592 | Email: kim.brydson-dixon@education.vic.gov.au



Payment Options and Methods

We would appreciate families making their contributions and payments as soon as possible in the new school year. Contributions and payments **should be finalised by the end of February 2023** using our preferred payment method via Qkr. Other payment methods are credit card, EFTPOS, cash or by bank transfer. Our details are: **Rosanna Primary School Council Official Account, Commonwealth Bank, BSB 063-233, Account No. 00902500**. Please include your surname as a reference.

Refunds

All refund requests must be made in writing. A request for a refund does not automatically equate to a full refund on monies paid.

- **Curriculum Contributions:**

Where payment has been received for the curriculum contributions and the student is exiting the school, a pro-rata refund, dependent on the number of terms the students has been enrolled at the school for, may be applicable.

- **Extra-Curricular Items and Activities:**

Students withdrawing from camps, excursions and extra-curriculum activities can request a refund. A refund (less any non-refundable deposit) will be payable to the parent/guardian after the event has occurred, if the withdrawal from the activity is due to unavoidable circumstances i.e. illness. Proof may be required eg. Medical certificate.

Where the school is charges a 'group fee' as opposed to a 'per head fee', a refund cannot be calculated until all associated costs have been met.

For further information on the Department's Parent Payment Policy, please see a one-page overview attached.

Yours sincerely,

Jeff Jackson

Principal

Jane Banovac

School Council President

PREP

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Prep student supplies (educational items for the students own use)</i></p> <ul style="list-style-type: none"> 24mm project books, Scrapbooks, Writers Premium Story Book, Home Reading Journal, Glue Sticks, Erasers, Ruler, Sharpener, Scissors, 2B Formative Pencils, Clearview Insert Binder A4 2D Ring 25mm, Triangular Jumbo Colouring Pencils, Black Dry Wipe Pens, Blu Tac, Colouring Textas 10 Pack, 24mm Landscape Dotted Thirds Paper, Kinder Circles, Cover Paper 	\$47
<p><i>Prep classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper (\$15) Performing Arts – sheet music, equipment (\$10) Italian – project books (\$4) Literacy – book boxes, cover paper, classroom libraries (\$12) Numeracy – maths equipment (\$12) Sport – equipment (\$12) 	\$65
<p><i>Prep Online Subscriptions</i></p> <ul style="list-style-type: none"> Reading Eggs (\$14) Seesaw (\$11) Essential Assessment (\$11) Maths Seeds (\$19) 	\$55
<p><i>Prep Inquiry</i></p> <ul style="list-style-type: none"> As part of the weekly writing experiences, students will participate in cooking, experiments, making Hairy Harries, Beanstalks and lots more. These experiences are part of our writing program and provide students with the opportunity to all have the same rich experiences to write about. 	\$8
<i>Prep ICT Devices – provision of devices from the shared classroom sets</i>	\$90
<i>Prep Printing and photocopying of worksheets and learning materials</i>	\$25
A. Total Curriculum Contributions Amount	\$290
Other Contributions - for non-curriculum items and activities	Amount
<i>General Contribution – first aid and hygiene resources, Compass, student leadership development, newsletters, sports affiliations, learning support programs, parent communications</i>	\$100
<i>Working Bee – a contribution for those who are unable to attend our termly working bees onsite and contribution towards maintenance works.</i>	\$60
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure, eg. \$50, \$100, \$150	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource, eg. \$50, \$100, \$150	

B. Total Other Contributions Amount**Extra-Curricular Items and Activities**

Rosanna Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.

Excursions/Incursions are often planned in response to students' interests and inquiries and will be communicated to parents and carers as they arise. These are provided on a user-pays basis.

Payment Method: Qkr / Cash / Card Type: VISA/Mastercard

Card Number:

Expiry Date: /

Category	Payment Amount
A. Curriculum Contributions (suggested amount \$270)	
B. Other Contributions	

Student Name: _____

YEAR 1

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 1 student supplies (educational items for the students own use)</i> <ul style="list-style-type: none"> 24mm Writing Books, Scrapbooks, Glue Sticks, Erasers, Ruler, Sharpener, Scissors, Formative 2B Pencils, Clearview Insert Binder A4 2D Ring 25mm, Maxi Learner Colouring Pencils, Red Checking Pencil, Blu Tac, A3 Cartridge Paper, Landscape Dotted Thirds paper, Cover Paper, Sheet Protectors 	\$55
<i>Year 1 classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper (\$15) Performing Arts – sheet music, equipment (\$10) Italian – project books (\$4) Literacy – book boxes, cover paper, classroom libraries (\$12) Numeracy – maths equipment (\$12) Sport – equipment (\$12) 	\$65
<i>Year 1 Online Subscriptions</i> <ul style="list-style-type: none"> Reading Eggs (\$14) Seesaw (\$11) Essential Assessment (\$11) Maths Seeds (\$19) 	\$55
<i>Year 1 ICT Devices – provision of devices from the shared classroom sets</i>	\$90
<i>Year 1 Printing and photocopying of worksheets and learning materials</i>	\$25
A. Total Curriculum Contributions Amount	\$290
Other Contributions - for non-curriculum items and activities	Amount
<i>General Contribution – first aid and hygiene resources, Compass, student leadership development, newsletters, sports affiliations, learning support programs, parent communications</i>	\$100
<i>Working Bee – a contribution for those who are unable to attend our termly working bees onsite and contribution towards maintenance works.</i>	\$60
Tax deductible contributions	
<i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure, eg. \$50, \$100, \$150, other amount</i>	
<i>Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource, eg. \$50, \$100, \$150, other amount</i>	
B. Total Other Contributions Amount	

Extra-Curricular Items and Activities

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Payment Method: Qkr / Cash / Card Type: VISA/Mastercard

Card Number:

Expiry Date: /

Category	Payment Amount
A. Curriculum Contributions (suggested amount \$270)	
B. Other Contributions	

Student Name: _____

YEAR 2	
Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 2 student supplies (educational items for the students own use)</i> <ul style="list-style-type: none"> 18mm Writing Dotted Thirds Books, Scrapbooks, Glue Sticks, Erasers, Ruler, Sharpener, Scissors, Formative 2B Pencils, Red Checking Pencils, Clearview Insert Binder A4 2D Ring 25mm, Plastic Pockets, Handwriting Book, Connector Pencs, Colouring Pencils, Cover Paper 	\$55
<i>Year 2 classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper (\$15) Performing Arts – sheet music, equipment (\$10) Italian – project books (\$4) Literacy – book boxes, cover paper, classroom libraries (\$12) Numeracy – maths equipment (\$12) Sport – equipment (\$12) 	\$65
<i>Year 2 Online Subscriptions</i> <ul style="list-style-type: none"> Reading Eggs (\$14) Seesaw (11) Essential Assessment (\$11) Maths Seeds (\$19) 	\$55
<i>Year 2 ICT Devices – provision of devices from the shared classroom sets</i>	\$90
<i>Year 2 Printing and photocopying of worksheets and learning materials</i>	\$25
A. Total Curriculum Contributions Amount	\$290
Other Contributions - for non-curriculum items and activities	Amount
<i>General Contribution – first aid and hygiene resources, Compass, student leadership development, newsletters, sports affiliations, learning support programs, parent communications</i>	\$100
<i>Working Bee – a contribution for those who are unable to attend our termly working bees onsite and contribution towards maintenance works.</i>	\$60
Tax deductible contributions	
<i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure, eg. \$50, \$100, \$150, other amount</i>	
<i>Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource, eg. \$50, \$100, \$150, other amount</i>	
B. Total Other Contributions Amount	

Extra-Curricular Items and Activities

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Payment Method: Qkr / Cash / Card Type: VISA/Mastercard

Card Number:

Expiry Date: /

Category	Payment Amount
Curriculum Contributions (suggested amount \$270)	\$270
Other Contributions	\$260

Student Name: _____

YEAR 3

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 3 student supplies (educational items for the students own use)</i> <ul style="list-style-type: none"> 18mm Dotted Thirds Exercise Books, Scrapbooks, 18mm Landscape Dotted Thirds Paper, Glue Sticks, Erasers, Ruler, Sharpener, Scissors, Formative 2B Pencils, Red Checking Pencils, Colouring Pencils, Connector Pens, Display Book, Handwriting Book, Home Reading Journal, Grid Books, Cover Paper, Sheet Protectors, Document Wallet, Blu Tac, Whiteboard Markers 	\$55
<i>Year 3 classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper (\$15) Performing Arts – sheet music, equipment (\$10) Italian – project books (\$4) Literacy – book boxes, cover paper, classroom libraries (\$12) Numeracy – maths equipment (\$12) Sport – equipment (\$12) 	\$65
<i>Year 3 Online Subscriptions</i> <ul style="list-style-type: none"> Mathletics (\$19) Reading Eggs (\$14) Seesaw (\$11) Essential Assessment (\$11) 	\$55
<i>Year 3 ICT Devices – provision of devices from the shared classroom sets</i>	\$90
<i>Year 3 Printing and photocopying of worksheets and learning materials</i>	\$25
A. Total Curriculum Contributions Amount	\$290
Other Contributions - for non-curriculum items and activities	Amount
<i>General Contribution – first aid and hygiene resources, Compass, student leadership development, newsletters, sports affiliations, learning support programs, parent communications</i>	\$100
<i>Working Bee – a contribution for those who are unable to attend our termly working bees onsite and contribution towards maintenance works.</i>	\$60
Tax deductible contributions	
<i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure, eg. \$50, \$100, \$150, other amount</i>	
<i>Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource, eg. \$50, \$100, \$150, other amount</i>	
B. Total Other Contributions Amount	

Extra-Curricular Items and Activities

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Payment Method: Qkr / Cash / Card Type: VISA/Mastercard

Card Number:

Expiry Date: /

Category	Payment Amount
A. Curriculum Contributions (suggested amount \$270)	
B. Other Contributions	

Student Name: _____

YEAR 4

Curriculum Contributions - Items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 4 student supplies (educational items for the students own use)</i> <ul style="list-style-type: none"> 18mm Dotted Thirds Exercise Books, Scrapbooks, 18mm Landscape Dotted Thirds Paper, Glue Sticks, Erasers, Ruler, Sharpener, Scissors, Formative 2B Pencils, Red Checking Pencils, Colouring Pencils, Connector Pens, Display Book, Handwriting Book, Home Reading Journal, Grid Books, Cover Paper, Sheet Protectors, Document Wallet, Blu Tac, Whiteboard Markers 	\$55
<i>Year 4 classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper (\$15) Performing Arts – sheet music, equipment (\$10) Italian – project books (\$4) Literacy – book boxes, cover paper, classroom libraries (\$12) Numeracy – maths equipment (\$12) Sport – equipment (\$12) 	\$65
<i>Year 4 Online Subscriptions</i> <ul style="list-style-type: none"> Mathletics (\$19) Reading Eggs (\$14) Seesaw (\$11) Essential Assessment (\$11) 	\$55
<i>Year 4 ICT Devices – provision of devices from the shared classroom sets</i>	\$90
<i>Year 4 Printing and photocopying of worksheets and learning materials</i>	\$25
A. Total Curriculum Contributions Amount	\$290
Other Contributions - for non-curriculum items and activities	Amount
<i>General Contribution – first aid and hygiene resources, Compass, student leadership development, newsletters, sports affiliations, learning support programs, parent communications</i>	\$100
<i>Working Bee – a contribution for those who are unable to attend our termly working bees onsite and contribution towards maintenance works.</i>	\$60
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure, eg. \$50, \$100, \$150, other amount	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource, eg. \$50, \$100, \$150, other amount	
B. Total Other Contributions Amount	

Extra-Curricular Items and Activities

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Payment Method: Qkr / Cash / Card Type: VISA/Mastercard

Card Number:

Expiry Date: /

Category	Payment Amount
A. Curriculum Contributions (suggested amount \$270)	
B. Other Contributions	

Student Name: _____

YEAR 5

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 5 student supplies (educational items for the students own use)</i> <ul style="list-style-type: none"> Glue Sticks, Erasers, Ruler, Sharpener, Scissors, Blue Pens, Red Pens, Grey Lead Pencils, Scrap Book, Pencil Case, Clearview Insert Binder A4 2D Ring 25mm, Maths Grid Book 10mm 48 Page, A4 8mm 48 Page Exercise Book, Book Box to store Daily 5 Books, Reinforced Refills Ruled 8mm Pack 50, Manilla Folder, Plastic Pockets 10 Pack, Black Fineliner, 12 Pack Colouring Pencils, Colouring Textas 10 Pack, Highlighters 4 Pack Repositionable Sticky Notes 100 Pack 	\$69
<i>Year 5 classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper (\$15) Performing Arts – sheet music, equipment (\$10) Italian – project books (\$4) Literacy – book boxes, cover paper, classroom libraries (\$12) Numeracy – maths equipment (\$12) Sport – equipment (\$12) 	\$65
<i>Year 5 Online Subscriptions</i> <ul style="list-style-type: none"> Mathletics (\$19) Seesaw (\$11) Essential Assessment (\$11) 	\$41
<i>Year 5 ICT Devices – provision of devices from the shared classroom sets</i>	\$90
<i>Year 5 Printing and photocopying of worksheets and learning materials</i>	\$25
A. Total Curriculum Contributions Amount	\$290
Other Contributions - for non-curriculum items and activities	Amount
<i>General Contribution – first aid and hygiene resources, Compass, student leadership development, newsletters, sports affiliations, learning support programs, parent communications</i>	\$100
<i>Working Bee – a contribution for those who are unable to attend our termly working bees onsite and contribution towards maintenance works.</i>	\$60
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure, eg. \$50, \$100, \$150, other amount	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource, eg. \$50, \$100, \$150, other amount	
B. Total Other Contributions Amount	

Extra-Curricular Items and Activities

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Payment Method: Qkr / Cash / Card Type: VISA/Mastercard

Card Number:

Expiry Date: /

Category	Payment Amount
A. Curriculum Contributions (suggested amount \$270)	
B. Other Contributions	

Student Name: _____

YEAR 6

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 6 student supplies (educational items for the students own use)</i> <ul style="list-style-type: none"> Glue Sticks, Erasers, Ruler, Sharpener, Scissors, Blue Pens, Red Pens, Grey Lead Pencils, Scrap Book, Pencil Case, Clearview Insert Binder A4 2D Ring 25mm, Maths Grid Book 10mm 48 Page, A4 8mm 48 Page Exercise Book, Book Box to store Daily 5 Books, Reinforced Refills Ruled 8mm Pack 50 Manilla Folder, Plastic Pockets 10 Pack, Black Fineliner, 12 Pack Colouring Pencils, Colouring Textas 10 Pack, Highlighters 4 Pack Repositionable Sticky Notes 100 Pack 	\$69
<i>Year 6 classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper (\$15) Performing Arts – sheet music, equipment (\$10) Italian – project books (\$4) Literacy – book boxes, cover paper, classroom libraries (\$12) Numeracy – maths equipment (\$12) Sport – equipment (\$12) 	\$65
<i>Year 6 Online Subscriptions</i> <ul style="list-style-type: none"> Mathletics (\$19) Seesaw (\$11) Essential Assessment (\$11) 	\$41
<i>Year 6 ICT Devices – provision of devices from the shared classroom sets</i>	\$90
<i>Year 6 Printing and photocopying of worksheets and learning materials</i>	\$25
A. Total Curriculum Contributions Amount	\$290
Other Contributions - for non-curriculum items and activities	Amount
<i>General Contribution – first aid and hygiene resources, Compass, student leadership development, newsletters, sports affiliations, learning support programs, parent communications</i>	\$100
<i>Working Bee – a contribution for those who are unable to attend our termly working bees onsite and contribution towards maintenance works.</i>	\$60
Tax deductible contributions	
<i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure, eg. \$50, \$100, \$150, other amount</i>	
<i>Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource, eg. \$50, \$100, \$150, other amount</i>	
B. Total Other Contributions Amount	

Extra-Curricular Items and Activities

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Payment Method: Qkr / Cash / Card Type: VISA/Mastercard

Card Number:

Expiry Date: /

Category	Payment Amount
A. Curriculum Contributions (suggested amount \$270)	
B. Other Contributions	

Student Name: _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.